



The Weston Federation

CHARGING AND REMISSIONS POLICY

The Weston Federation believe that all our pupils should have an equal opportunity to benefit from school activities and visits (Curricular and Extra Curricular)

The education we provide wholly or mainly during school hours will be free, but on some occasions a voluntary contribution towards the cost of an activity may be requested by the school. Parents are free to decide whether or not to contribute. This policy sets out the principles upon which the school will operate charges and remissions. This charging and remissions policy is monitored by the governing body, and will be reviewed annually or earlier if necessary.

CHARGES AND REMISSIONS

INTRODUCTION

- The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils personal and social education
- The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

SCHOOL TRIPS AND VISITS

When organising school trips or visits which enrich the curriculum and educational experience of the children the school will request a voluntary contribution to cover the costs.

VOLUNTARY CONTRIBUTIONS

There is no limit to the level of voluntary contributions that may be asked for or any restriction on the way in which it is used. Letters requesting a voluntary contribution towards an activity should

indicate that there is no obligation to contribute and that pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request of invitation.

RESIDENTIAL VISITS (JUNIOR SITE)

On residential trips that take place wholly or mainly during school hours, the school will charge for the cost of board and lodging at the actual cost of the provision. No charge will be made for any educational content or travel expenses.

AFTER SCHOOL ACTIVITIES

Wherever possible we try to offer after school activities with no charge. There are some clubs where school uses an independent provider in this case a charge for the activity will be made by the provider.

MUSIC TUITION AND SWIMMING

All children study music as part of the National Curriculum. No charge is made for this. Charges are made for individual lessons provided by the Music Service. The schools fund instruments through City Music Service as part of the curriculum. Swimming is also funded through the schools as part of the curriculum.

SCHOOL LUNCHESES

Children who have school lunches and are not entitled to free school meals, must pay the current prices for these.

INFANT LUNCH COST- £2.20

JUNIOR LUNCH COST-£2.40

BREAKFAST CLUB

Charges for individual breakfast items at each school site.

OAK TREE CARE CLUB/DAWN TO DUSK CLUB

The main purpose of the OCC and DDC is to provide care for children in a comfortable and safe environment before the start of the school day and after the school day until the children can be collected. The aim is to help our children develop their full potential through positive, social, emotional, physical and intellectual experiences and provide a secure environment where parents feel happy to leave their children. A full range of activities will be provided which support the topics in our school.

Any staff working in school, who wish their own child to have access to the facility at either school site, during any of the opening times will pay 50 % of costs if staff are required to work later,

otherwise the full cost applies. Siblings at either site accessing the club on the same night will be eligible for a 10% reduction. The Governing body will approve any variations to charges.

Generally, the income generated from the Oak Tree Care Club and Dawn to Dusk Club supports the cost of staffing and resources.

OAK TREE CARE CLUB (Weston Heights Infant)

DAWN TO DUSK CLUB (Weston Coyney Juniors)

Morning Sessions:

7.30 – 8.45 am - £4.25

8.15 - 8.45 am - £2.00

Afternoon Sessions:

WESTON INFANT ACADEMY

3.05 – 4.05 pm - £4.00

3.05 – 5.05 pm - £6.00

3.05 – 5.30 pm - £6.50

WESTON JUNIOR ACADEMY

3.20- 4.20 - £4.00

3.20 – 5.05 - £5.50

3.20 – 5.30 - £6.00

WESTON INFANT ACADEMY

4.00 – 5.00 pm (Including collection from the school clubs) - £4.00

4.00 – 5.30 pm (Including collection from the school clubs) - £5.00

WESTON JUNIOR ACADEMY

4.30-5.30 (Including collection from the school clubs)

Charge for failing to cancel a booked session – full session cost

Charge for late collection (after 5.30 pm) - £10.00

NURSERY WRAP AROUND CARE

Friday Afternoon Session

1 – 3pm - £6.00

LITTLE ACORNS (2YEAR OLD PROVISION)

Full Time	- £4.00 per hour (6.75 hrs/£27 per day)
15hrs	- £60 per week

REMISSION OF FEES

Where the trip takes place wholly or mainly during school hours, pupils whose parents/ carers are in receipt of the following support benefits will, in addition to having a free school lunch entitlement, also be entitled to partial remission of board and lodging charges (funded by the Pupil Premium Grant):

- Income Support
- Income based Job Seeker's Allowance
- Income related employment support allowance
- Guarantee element of State Pension Credit
- Other exceptional circumstances not falling within the criteria listed above

Where the parents of a pupils in receipt of:

- Income Support; or
- Income-based Jobseekers Allowance; or
- Child Tax Credit, with no Working Tax Credit, at an annual income not exceeding the first threshold level (correct as at 1st April 2014 £16,190
- Supported by the National Asylum Support Services (NASS)

Where charges are to be made by the Governing Body for optional extras, parents may receive a remission for the whole part of the charge for individual circumstances. In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by Senior Leaders in consultation with the Chair of Governors.

Approved by Governing Body Summer 2016

Signed

Review Annually - Next Review Due July 2018